



Somerton Town Council Contract Tender  
RESETTING COBBLE STONES IN FRONT OF  
THE CHURCH AND ADJACENT TO THE  
PARISH ROOMS



27<sup>th</sup> March 2019

**TENDER: RESETTING COBBLE STONES IN FRONT OF THE CHURCH  
AND ADJACENT TO THE PARISH ROOMS**

On behalf of Somerton Town Council, I have the pleasure of inviting you to submit a fixed price tender for the Resetting Cobbled Stones in Front of the Church and Adjacent to the Parish Rooms, of which is stipulated in the detailed specification.

I would be grateful if you would indicate your willingness to submit a tender and by the due date, have the necessary resources to carry out the works and provide the documentation requested as part of the tender process.

Tenders should be submitted in an envelope marked, " Resetting Cobble Stones in Front of The Church and Adjacent to The Parish Rooms" and on the enclosed FORM OF TENDER.

In addition to this please enclose the following:

- 🏠 Details of your environmental policies and procedures.
- 🏠 Contractors details of Public Liability Insurance cover with the tender papers.
- 🏠 COSHH assessments for all chemical substances to be used while working on the contract.
- 🏠 Method Statements detailing how the various elements of the contracted work will be undertaken

**Tenders should be returned to my office by Noon on 14<sup>th</sup> May 2019.**

You should note that tenders shall remain open for two calendar months of this date. Also, that the Council reserve the right to not accept any or the lowest tender.

If you have any queries or require additional information, please get in contact with me.

Yours faithfully,

Mrs. Judy Raybould  
Clerk to the Council

# RESETTING COBBLE STONES IN FRONT OF THE CHURCH AND ADJACENT TO THE PARISH ROOMS

## Objectives:

- 🏡 The cobbled area is used by parishioners and hirers of the Parish Rooms on a daily basis, and the cobbles require resetting along with the removal of old weeds and moss. The cobbles are required to be repointed to ensure safe passage across the area by users of the of the Church and Parish Rooms and indeed those within the Market Place.



# RESETTING COBBLE STONES IN FRONT OF THE CHURCH AND ADJACENT TO THE PARISH ROOMS

## SPECIFICATION DETAILS FOR COBBLED PAVING

### General Information

Lift and relay in sections all the cobbled stones, total area approximately 156 m<sup>2</sup>.

*Please refer to the picture of area below.*

Before relaying a certain amount of sorting of the cobbles may be required to ensure consistency texture and dimensional tolerance.

Remove all existing ballast to a depth suitable to form a new consolidated concrete sub-base and sand and cement bed or similar suitable for relaying the cobbles to withstand vehicles movements but not exceeding the height of the current level of cobbles.

### Health and Safety Information

Safe working practices should always be employed during the construction process and all necessary Personal Protective Equipment (PPE) should be worn.

Please show breakdown of costs indicating. Labour Cost: Material Costs: Hire of Plant/ Machinery if so applicable.

### Excavation

To allow the Cobbles to be installed correctly, a certain amount of excavation will be required. The depth of this excavation will be the thickness of the required sub-base of 150mm plus the allowance of a 50 mm sand and cement bed for the laying of the cobbles and additional allowance for the depth of the cobbles themselves. An extremely important factor to consider when working out the depth of excavation is that the finished surface level must match the existing levels.

### Edge Restraint

The existing Edging should be sufficiently robust to resist the lateral displacement from imposed loadings placed upon the cobbles and any repairs should be done before laying of the cobbles.

## **Sub-base**

### **Material Selection:**

A good quality mix concrete sub-base material should be used. Inferior quality material may be liable to failure under loading and be susceptible to frost or moisture movement.

Regular use by light vehicles is undertaken in the area.

## **Construction**

Sub-base material should be placed in a layer not exceeding 150 mm in thickness and fully compacted before relaying of the cobbles.

## **Laying Course bed**

### **Materials Selection:**

Laying course material should consist of a good strength sand and cement mix. The material should have uniform moisture content, being moist without being saturated.

Regular use by light vehicles is undertaken in the area.

## **Construction**

Final target thickness for the laying course should be no more than 40/50 mm. A consistent thickness of bedding material should be maintained

On completion of the day's work, no more than 1 m of laying course material should be exposed, without being covered by the cobbles.

All areas of exposed laying course material should be covered overnight, and during inclement weather to prevent saturation or frost action.

## **Laying**

Cobbles should be laid on the laying course material so that the final level is within the permitted surface tolerances. String lines or similar should be utilised as often as required, this is necessary to ensure the bond pattern is maintained and straight lines are achieved in the finished cobbles. These factors may have a bearing on the straightness of line achievable. Cobbles should be laid with a joint width of approximately 10/ 15 mm. Joint widths will vary slightly in order to achieve straight lines or maintain bond but should never exceed this size range unless otherwise agreed.

## **Pointing**

Pointing of the cobbles should be to a flushed finished using a suitable sand and cement mix.

## Cutting

Cutting may be carried out using a diamond tipped power saw, a block-splitting guillotine, or hammer and bolster. It must however be noted that the aesthetic finish achieved will depend greatly upon the choice of cutting mechanism and level of skill. Specific equipment or blade types should be used when cutting natural stone.

## Inclement Weather

Installation should be discontinued (and any open work face covered) if weather conditions are such that the performance of the paving may be jeopardised. In adverse weather conditions, the cobbles should not be laid on saturated laying course material. The bedding of the joints is not possible in damp conditions. All unfinished areas and stockpiles of materials should be covered in the advent of inclement weather to prevent saturation.

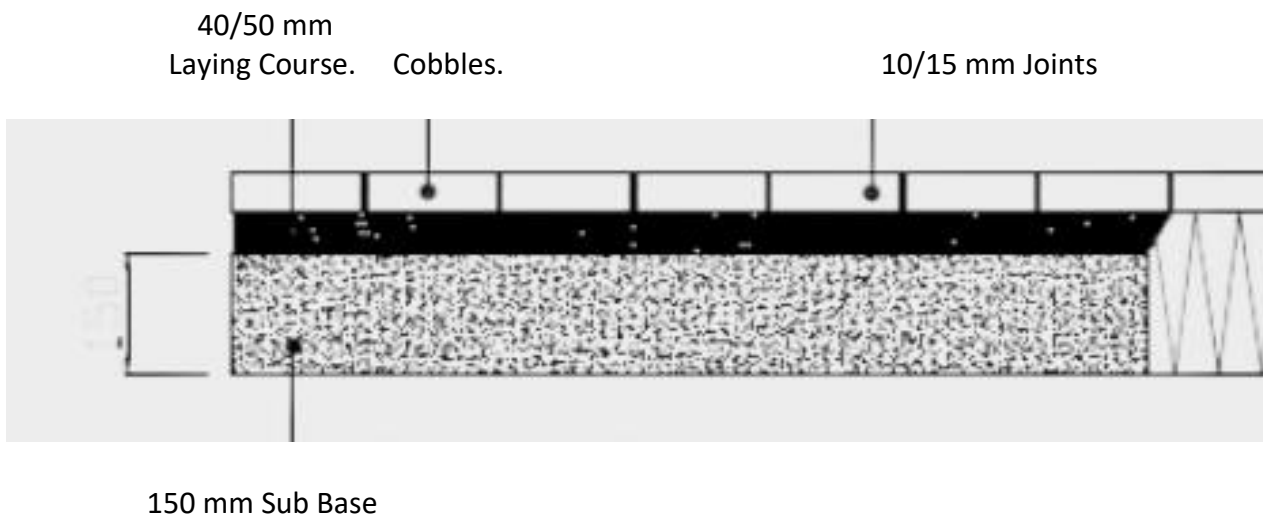
## Further Information

Please provide an estimated time scale for completion, assuming no delay for inclement weather.

The cobbles must be lifted and relaid in sections as this area is used by the church for weddings and funerals and some delays may occur.

A way of working is to be agreed prior to the commencement of work with the project manager. The appointed project manager for the council will have overall control of the project and any variations or changes of works must be signed off by him or her.

## Diagram 1:



**Diagram 2:**



**Visual of the Area in use by the Parish Rooms and the Church:**



# CONDITION OF CONTRACT

The Council require assurances from all potential contractors through the provision of appropriate documentation that:

- 🏠 The Contractor to apply for all suitable road closures and to ensure suitable barriers, and signage is in place for road users and pedestrians.
- 🏠 Operatives will at all times wear suitable protective clothing and high viz jackets and display safety signage as necessary
- 🏠 Operatives will be aware of and trained on all H&SE aspects of working with any machinery used in carrying out this contract.
- 🏠 Contractors will provide details of Public Liability Insurance cover with the tender papers
- 🏠 COSHH assessments for all chemical substances to be used while working on the contract.
- 🏠 Method Statements detailing how the various elements of the contracted work will be undertaken
- 🏠 The contractor will communicate with neighbours of the site being worked on to minimise the disruption to the neighbour.

*The main risks associated with the work required under the contract relate to operating machinery and more specifically doing so while working alongside the public highway. Due consideration will always need to be taken regarding the safety of both the operatives and the general public as a consequence of the work being carried out.*

**FORM OF TENDER  
RESETTING COBBLE STONES IN FRONT OF THE CHURCH AND ADJACENT  
TO THE PARISH ROOMS**

*Please price excluding VAT.*

All work as indicated in the specification:

**RESETTING COBBLE STONES IN FRONT OF THE CHURCH  
AND ADJACENT TO THE PARISH ROOMS:**

£..... (+VAT)

*Thank you.*

**FORM OF TENDER  
RESETTING COBBLE STONES IN FRONT OF THE CHURCH AND ADJACENT  
TO THE PARISH ROOMS**

I / We hereby offer to carry out the works as scheduled above and as contained in the attached specification:

**Name of Contractor:** .....

**Address:** .....

**Date:** .....



## Contract Evaluation

The contacts will be evaluated based on a combination of price and other factors as indicated below.

Please supply information related to each of the headings to allow us to evaluate your tender submission. Please use continuation sheet where necessary.

	Max score	score	
Price	50		
Quality of work Training / Qualifications / Experience Please provide names of referees related to existing contracts of a similar nature	30		
Reliability (equipment strategy / contingency plans)	10		
Proximity to Somerton (location of equipment / contractors)	5		
Environmental factors (please attach environmental policy)	5		
<b>Total</b>	<b>100</b>		

**Contractor Name:** \_\_\_\_\_

**References:**

*Please provide two References below....*

	Reference 1	Reference 2
Organisation		
Contact name		
Contact phone		
Contact email		
Address		
Type of contract		

**Contractor Name:** \_\_\_\_\_