



CHAIRS MEETING WITH CLERKS OFFICE

met on
Tuesday 17th March 2020
at **EDGAR HALL** starting at **5:30pm**

URGENT MATTERS MEETING DRAFT MINUTES REGARDING COVID – 19

The Delegation Scheme was used to request this meeting.

Councillors present: Councillors Ruddle, Dobson, Richardson, Smith, and Taylor

Officers present: Jude Raybould (Town Clerk) and Claire Lucas (Deputy Clerk)

APOLOGIES FOR ABSENCE:

- None

REVIEW OF SOMERTON DELEGATION SCHEME WITH MEMBERS To review the policy adopted by Full Council January 2020.

Review of Section 5: Urgent Matters for implementation by the member present.

Recommendation: Section 5(2) Cannot be implemented due to Government legislation / recommendations regarding the cessation of public meetings because of the COVID-19.

Resolved: Agreed Section 5(2) Cannot be implemented due to Government legislation / recommendations regarding the cessation of public meetings because of the COVID-19.

Recommendation: In light of the Coronavirus (COVID-19) pandemic and government advice, Section 5 (1) is implement at this meeting to agree the implementation of the COVID-19 internal plan.

Resolved: Agreed in light of the Coronavirus (COVID-19) pandemic and government advice, Section 5 (1) is implement at this meeting to agree the implementation of the COVID-19 internal plan.

MEETINGS DUE THIS MONTH TO BE CANCELLED:

P&C Committee Meeting: 17th March 2020

Planning: 24th March 2020

L&P Committee Meeting: 24th March 2020

A&H Committee Meeting: 24th March 2020

Recommendation: To cancel the above listed meetings.

Resolved: Agreed to cancel the above listed meetings.

WORK TO BE COMMISSIONED

Horsemill Lane Planter Repair

Recommendation: Town Clerk to appoint Contractor A all other Contractors contacted did not return quotation requests.

Resolved: Agreed to Town Clerk to appoint Contractor A all other Contractors contacted did not return quotation requests.

Russet Road Traffic Order Signs

Recommendation: Town Clerk order signs and request Sun Traffic install them.

Resolved: Agreed to Town Clerk order signs and request Sun Traffic install them.

Somerton In Bloom

Recommendation: Town Clerk to contact Steve Fox of SSDC and follow up costings and to place the order. Consultation with the Chair and Vice Chair to take place if the overall cost is above budget so this can be authorised, and the scheme can proceed if safe to do so.

All information will be reported back to the nearest A&H Meeting.

Resolved: Agreed to Town Clerk to contact Steve Fox of SSDC and follow up costings and to place the order. Consultation with the Chair and Vice Chair to take place if the overall cost is above budget so this can be authorised, and the scheme can proceed if safe to do so.

All information will be reported back to the nearest A&H Meeting.

COUNCIL EVENTS TO BE CANCELLED

VE DAY

Recommendation: To cancel the above listed event.

Resolved: Agreed to cancel the above listed event.

With no further business to discuss the Meeting Closed 18:21pm.