



Somerton Town Council  
8 Cary Court,  
Somerton Business Park,  
Somerton,  
TA11 6SB

Tel/Fax: 01458 272236  
town.clerk@somertontowncouncil.gov.uk

17th February 2015

**Tender: Edgar Hall Served Refurbishment, Somerton,**

On behalf of Somerton Town Council I have the pleasure of inviting you to submit a fixed price tender for the refurbishment of the Edgar Hall Served, Somerton, of which are stipulated in the detailed specification.

I would be grateful if you would indicate your willingness to submit a tender and by the due date, have the necessary resources to carry out the works and provide the documentation requested as part of the tender process.

Tenders should be submitted in an envelope marked, " Edgar Hall Served, Somerton " and on the enclosed FORM OF TENDER.

Should you require a site visit to view the Served and existing materials, please contact Councillor Barrie Davies by email.

 Email Address: [barrie.davies@somertontowncouncil.gov.uk](mailto:barrie.davies@somertontowncouncil.gov.uk)

In addition to this please enclose the following:

 Details of your environmental policies and procedures

Tenders should be returned to my office by Noon on 9th March 2015.

You should note that tenders shall remain open for two calendar months of this date. Also, that the Council reserve the right to not accept any or the lowest tender.

If you have any queries or require additional information please get in contact with me.

Yours faithfully,

Mr. Terry Philpott  
Clerk to the Council