

SOMERTON RECREATION GROUND TRUST

will meet on
Tuesday 9th May 2017
at **Edgar Hall** starting at **8.00pm** (following the STC Full Council)
All Trustees are invited to attend the above meeting

APPROVED MINUTES

Members present: Trustees Ruddle (Newly appointed Chair) Bomers, Bown, Frayne, Gale, Harrison, Lucas, Raybould(Previously appointed Chair), Richardson, M. Smith, and Wilson
Officer present: Terry Philpott (Town Clerk and Secretary of the Recreation Ground Trust) Jude Raybould (Deputy Clerk, Minute Taker)

RGT145: ELECTION OF CHAIRMAN OF THE TRUST

it was proposed Dean Ruddle to take position of Chair.

Resolved: Cllr Ruddle elected Chairman for the 2017/18 year.

Proposed: Cllr M. Smith **Second:** Cllr Pete Frayne All in Favour

ELECTION OF VICE CHAIRMAN

it was proposed Brian Raybould to take position of Vice Chair.

Resolved: Cllr Raybould elected Vice Chairman for the 2017/18 year.

Proposed: Cllr Tim Bown **Second:** Cllr Jo Gale All in Favour

RGT146:APOLOGIES FOR ABSENCE

- None

RGT147: DECLARATIONS OF INTEREST: Trustees to declare any interests they may have in agenda items that accord with the requirements of Somerton Town Councils Code of Conduct, and to note the grant of dispensations made by the Secretary to the Trust in relation to the business of this meeting.

- RGT149: Trustee Raybould (Changing Rooms)

RGT148: APPROVAL OF THE MINUTES 14th March 2017:

Resolved: To accept the minutes of the previous meeting held on the 14th March 2017 as an accurate account.

Signature:

Date:

RGT149: MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA:

- Quotes for the demolition of the old changing rooms are due to be returned by 31st May 2017
- Update on the David Wilson pitch
- Change of date of RGT AGM to 21st June 2017.

Additional Note: Trustee Clive Wilson

A Temporary Car Park: Sited on Rugby Pitch on Sunday and was based on a Program Purchase Fee of £1 to raise funds for a Defib.

This then resulted in Cars being parked on Gasson's Lane and Verges.

Action: Letter to be sent to the Recreation Ground Management Committee by Trustee Wilson with full details of all observations made at his visit to the Recreation Ground on Sunday.

Also, Ice Cream Vendor had parked and hooked up to MUGA over night to chill Ice Creams over night.

Action: This item is being investigated by Tony Jotcham a member of the Recreation Ground Management Committee.

Junior Youth Tournament: Numbers not confirmed with Andy which prevented the additional Car Park being opened.

Request to forward to the Recreation Ground Management Committee with a request on Pitch bookings the additional Car Park is opened as a rule of practice.

RGT150: CORRESPONDENCE AND SECRETARIES REPORT

- David Wilson Development contacts have been provided to the Secretary of the Trust to seek to arrange a meeting.

RGT151: APPOINTMENT OF THREE REPRESENTATIVES OF THE TRUST TO THE RGMC

Nominations from Pete Frayne, Steve Bomers, Brian Raybould.

Resolved: Agreed to appoint Trustees Bomers, Frayne and Raybould

Proposed: Trustee Ruddle

Second: Trustee Harrison

All in Favour

RGT152: UPDATE FROM THE NEW RGMC.

- To receive and update from Trustee representatives on the new RGMC, noting key points from the recent meetings.

Signature:

Date:

Update from Trustee Raybould (Appointed Trustee Representative for the RGMC):

Positive Committee with a commitment to see the daily operations well.

Working to forecast future year funding and potential finance gaps and ways to close the gap to manage the finances to make a positive contributions.

- Ice Cream Van contract is being reviewed by the RGMC by Tony Jotcham
- Rugby Club request for additional fencing being reviewed by RGMC under a concern of a Health and Safety Risk.
- Fundraising proposal for Advertising on the Fencing on the side of the Rugby Pitch and along side of the Car Park. This would present as a means to generating income.
- Investigation underway regarding Training Lights to be installed by the Rugby Club.
- Forces March taking place on 26th May 2017. Email to be sent out by Trustee Gale regarding the days schedule.
- Defib Location has been agreed to be installed at the Recreation Ground and

Action: For future meetings there is an invitation for the Chair of the RGMC to visit the meeting and present an update.

Request: Appointed members to ensure a comprehensive Report is drafted following the RGMC Meetings to report back to the next Trust meetings.

RGT153: BANKING ARRANGEMENTS

The new RGMC is responsible for the majority of the expenditure at the Recreation Ground and require a bank account. Consideration to be given to the Trust opening a separate bank account.

Recommendation: To transfer the operation of the Trust Bank account to the RGMC, with designated signatories notified to the Secretary.

Resolved: Agreed to transfer the operation of the Trust Bank account to the RGMC, with designated signatories notified to the Secretary.

Proposed: Trustee Pete Frayne **Second:** Trustee Clive Wilson All in Favour

RGT154: GOVERNANCE DOCUMENT

- To review the draft revisions to the Governing document (previously distributed)

Recommendation: To accept the revisions to the Governing document

Resolved: Agreed to accept the revisions to the Governing document and submit to the Charity Commission.

Proposed: Trustee Martyn Smith **Second:** Trustee Clive Wilson All in Favour

RGT155: RECREATION GROUND LEGAL UPDATE

Briefing note from Weller Hedley Solicitors:

The Recreation Ground is owned by the Trust, and as a consequence all buildings and other structures on the land, unless leased or licensed to third parties, are owned by the Trust.

As such they are not assets of the Town Council and should be insured by the Trust. There

Signature:

Date:

can be an agreement between the trust and the council regarding maintenance, so for instance in return for being allowed to erect play equipment the council has to maintain the same. If there is no agreement then strictly there is no obligation on the Council to undertake the work and the recovery of VAT becomes problematic. Any money paid by the Council is in effect a grant.

RGT156: RECREATION GROUND PLAY EQUIPMENT

Following the legal advice above:

Correspondence received from Somerton Town Council requesting the right to site play equipment and the Skate Park at the Recreation Ground. Somerton Town Council pay rent for the land of which the Play Equipment is sited at a sum of £1000 per year to the Somerton Recreation Ground Trust. STC will manage, maintain, replace where applicable and insure the relevant equipment. Any additional equipment to be sited at the RG will be with the agreement of the RG Trust following consultation with RGMC.

Recommendation: To accept the provision of Rent contribution to site Play Equipment in the Recreation Ground to the sum of £1000 from Somerton Town Council.

Resolved: Agreed to accept the provision of Rent contribution to site Play Equipment in the Recreation Ground to the sum of £1000 from Somerton Town Council

Proposed: Trustee Martyn Smith **Second:** Trustee Clive Wilson All in Favour

RGT157: RECREATION GROUND INSURANCE PROVISION

Following the legal advice above:

Somerton Town Council will separate the insured assets at the Recreation Ground into two separate policies (STC and RGT). This item delegated to the Clerk to manage and report back. Any additional premiums to be paid for by STC.

Recommendation: To accept the separation of insurance provision

Resolved: Agreed to accept the separation of insurance provision

Proposed: Trustee Dean Ruddle **Second:** Trustee Tim Bown All in Favour

RGT158: NEW CHANGING ROOMS

- To receive a progress report on the status of the new changing rooms and agree the guest list and details for an official opening.

Action: Trustee Brian Raybould to compose a list of Dignitaries to attend the official opening of the Temporary Changing Rooms.

RGT159: AGENDA ITEMS FOR NEXT MEETING

- Report from the RGMC
- Brian Raybould to compose a list of Dignitaries to attend the official opening of the Temporary Changing Rooms.
- Proposed Quarterly Meetings after Full Council Meetings

Signature:

Date:

- Request for the RGMC to attend and those of the Trust.

With no further business the meeting closed at 8:35pm

Signature:

Date: