

Cemetery Maintenance Specification 2015 and 2016:

The Specification for maintenance of Somerton Cemetery	
1	Regular cutting of grass to ensure a tidy appearance at all time, with the grass length not exceeding 50mm
2	Removal of un-slightly grass cuttings on the same day as they are cut.
3	Strim around the Cemetery boundary to maintain a tidy appearance and minimise invasive weed growth.
4	Strim where necessary around graves to maintain a tidy appearance.
5	Supply and apply when necessary weed killer to graves and around to maintain the general tidy appearance of the cemetery.
6	Supply and apply when necessary weed / moss killer to paths / driveway to minimise build up of moss / weeds in the gravel.
7	Be aware of current and future legislation regarding chemicals to be used in the cemetery and their application.
8	Cut perimeter hedge cuttings and leave tidy after each cut.
9	Remove all hedge cuttings and leave tidy after each cut.
10	Pruning / cutting of trees where necessary (a) to enhance appearance of cemetery and (b) ensure there are no branches that can pose danger to the public.
11	Contractor to remove dead flowers and old wreaths from graves.
12	Contractor to make tidy graves when they have settled, in filling with top-soil and turfing over. (The time allowed for graves to settle will vary; Contractor will need to consult on any concerns of this nature with the Clerk of the Council who will then refer the matter to the Land & Property Committee).
13	Contractor responsible for the watering, pruning, removal and replacement of dead shrubs in the walls if the "Garden of Rest", (New shrubs provided by S.T.C.).
14	Contractor responsible for monitoring the need for maintenance or repairs to the walls of the "Garden of Rest". (Any agreed maintenance or repair cost to be agreed as a one off contract).
15	Contractor responsible for monitoring the need for maintenance or repair to the benches within the cemetery. (Any agreed maintenance or repair cost to be agreed as a one off contract).
16	Contractor to be responsible for provision of all the tools, protective wear, machinery and fuel for use by their staff.
17	Contractor to be responsible for all their staff insurances, health and safety legislation including COSHH whilst on S.T.C. property.
18	Contractor must report on any issues brought to their attention by members of the public. (In this scenario the contractor must report the issue to the Clerk to the Council with immediate effect, who will then refer the matter to the Land and Property Committee.)